



IQAC Cell

Ref. No: CSMU/IQAC/2025/02

Date: 19.06.2026

Minutes of IQAC Meeting

The Meeting of the Internal Quality Assurance Cell (IQAC) was held on 18th June, 2026 from 12:30 pm onwards in the Board Room, Rajgad block of Chhatrapati Shivaji Maharaj University, Panvel, Navi Mumbai.

The following members were present:

Sr No.	Name	Designation
1.	Dr. Keshari Lal Verma	Vice-Chancellor, CSMU
2.	Dr. Mohsin Hasan	Professor and Dean, CSMU
3.	Dr. S. P. Mishra	Professor and Dean, CSMU
4.	Dr. Yatindra Kumar	Professor and Dean, CSMU
5.	Dr. Mahendra Ingole	Professor and Dean, CSMU
6.	Dr. R. P. Singh Kushwah	Professor and Dean, CSMU
7.	Dr. Kalpana Dabhade	Associate Professor and HOD, CSMU
8.	Dr. Alka Pandey	Assistant Professor of Commerce, CSMU
9.	Dr. Megha P. Chaukiyal	Principal, CSMU- SPSR
10.	Dr. Pradheep M	Asst. Prof. of Comp. Sc. & Engg. CSMU
11.	Dr. Soni Pathak	Associate Professor and HOD, CSMU
12.	Dr. Aboo Bakar Khan	Assistant Professor and HOD, CSMU
13.	Dr. R. P. Sharma	Registrar, CSMU
14.	Mr. Hariom Awasthi	Controller of Examination, CSMU
15.	Dr. Deelip D. Mestri	Librarian, CSMU

16.	Ms. Roshni Singh	Student, BCA Sem-IV
17.	Mr. Shiv Kumar	IBM Career Education, IBM India
18.	Dr. Praveen Gupta	Professor of Computer Science, CSMU

Agenda of Meeting

1. Hon'ble Vice Chancellor Brief
2. Confirming minutes of previous meeting
3. Finalization and deployment of the Academic Calendar.
4. Review of departmental Timetables and faculty workload distribution.
5. Submission and vetting of Lecture Plans and updated Course Files.
6. Proposals and approvals for necessary Syllabus Revisions.
7. CO-PO Mapping & Attainment: Reviewing target settings and analyzing previous semester levels.
8. ERP/LMS Readiness: Ensuring fully updated student data and attendance portals.
9. Result Analysis: Detailed evaluation of previous semester's exam results.
10. Feedback System Analysis & Action Taken Report (ATR).
11. Planning for upcoming national/international Conferences, seminars, and workshops.
12. Strategies to boost Research output, faculty publications, and patent filings.
13. Rollout plan for the launch of new programmes and Value-Added Courses.
14. Driving NPTEL and SWAYAM registrations.
15. Industry-Academia Collaboration: Status update on active MoUs and planned activities.
16. Structuring Sports activities and student engagement calendars.
17. Finalization of the Student Induction Program (SIP) and orientation schedule.
18. Allocation of Mentors/Proctors for student counseling.

Minutes and Resolutions:

1. Hon'ble Vice Chancellor Brief

The Hon'ble Vice Chancellor welcomed all members and outlined the strategic direction for academic quality and continuous enhancement ahead of the new session.

Resolution: The committee agreed to align departmental objectives with the university's overarching benchmarks for academic excellence.

2. Confirming Minutes of the Previous Meeting

The IQAC Coordinator presented the minutes of the last meeting for review.

Resolution: The minutes were confirmed and adopted without any modifications.

3. Finalization and deployment of the Academic Calendar

The comprehensive academic calendar for the upcoming semester was discussed.

Resolution: The finalized Academic Calendar was approved for immediate deployment and university-wide circulation.

4. Review of departmental Timetables and faculty workload distribution

Draft timetables and teaching workloads submitted by various departments were reviewed.

Resolution: It was resolved that all departmental timetables be optimized to ensure compliance with institutional guidelines before the commencement of classes.

5. Submission and vetting of Lecture Plans and updated Course Files

The readiness of course files and comprehensive lecture plans was verified.

Resolution: All faculty members must submit their vetted lecture plans and finalized course files to their respective HODs prior to day one.

6. Proposals and approvals for necessary Syllabus Revisions

Proposals regarding structural updates and syllabus revisions based on stakeholder input were evaluated.

Resolution: Approved revisions will be systematically routed through the respective Board of Studies (BoS) for final statutory consent.

7. CO-PO Mapping & Attainment

The committee analyzed attainment metrics from the previous semester and set targets for the upcoming session.

Resolution: Departments will adjust learning gap interventions based on the target variance identified in the attainment review.

8. ERP/LMS Readiness

The operational status of portals such as Moodle and Google Classroom was cross-verified.

Resolution: It was resolved that all student data, attendance matrices, and learning portals must be fully functional and live by the start of the semester.

9. Result Analysis

A micro-level evaluation of the previous semester's examinations was conducted to pinpoint learning gaps.

Resolution: Respective departments will design targeted remedial measures and structured support plans for low-performing cohorts.

10. Feedback System Analysis & Action Taken Report (ATR)

Feedback metrics from students, alumni, and parents along with the corresponding ATRs were thoroughly reviewed.

Resolution: The presented Action Taken Reports were approved, and additional community feedback loops were encouraged.

11. Planning for upcoming national/international Conferences, seminars, and workshops

Proposals for hosting academic and intellectual forums during the current year were assessed.

Resolution: Every academic department is mandated to host at least one major national/international conference or seminar this year.

12. Strategies to boost Research output, faculty publications, and patent filings

Measures to encourage robust institutional research and patent applications were deliberated.

Resolution: The research committee will formulate enhanced incentive plans to drive peer-reviewed publications and institutional intellectual property filings.

13. Rollout plan for the launch of new programmes and Value-Added Courses

The rollout and structural implementation of newly introduced academic programs and short-term certificate courses were finalized.

Resolution: The curriculum details and admission pathways for the value-added courses were formally approved for implementation.

14. Driving NPTEL and SWAYAM registrations

Strategies to maximize participation in open online platforms were discussed.

Resolution: HODs are instructed to assign dedicated coordinators to systematically track and boost registrations among faculty and students.

15. Industry-Academia Collaboration

Status updates regarding operational MoUs, planned field visits, and guest sessions by industry experts were presented.

Resolution: Corporate relationship managers will actively collaborate with academic heads to organize meaningful expert engagements and industrial visits.

16. Structuring Sports activities and student engagement calendars

The scheduling of sports events and student-centric activities was deliberated.

Resolution: The sports and student welfare department will publish a unified student engagement calendar within the fortnight.

17. Finalization of the Student Induction Program (SIP)

The orientation layout and schedule for the fresh incoming batch were finalized.

Resolution: The detailed SIP blueprint was officially approved for execution by the Student Induction Committee.

18. Allocation of Mentors/Proctors for student counseling and tracking

The mentorship matrix for the student counseling system was laid out.

Resolution: Mentor-mentee lists will be generated and distributed across all cohorts to ensure proper tracking from day one.

Meeting Concluded at: 03:00 pm

Minutes Prepared by: Mr. Mridanku Pramanik (Deputy Registrar)

Approved by: Prof. (Dr.) Praveen Gupta (Director, IQAC)



Date: 18/06/2026

Attendance Sheet

S No.	Name	Designation	Signature
1.	Dr. Keshari Lal Verma	Vice-Chancellor, CSMU	
2.	Dr. C. K. Singh	Professor and Dean, CSMU	
3.	Dr. Mohsin Hasan	Professor and Dean, CSMU	
4.	Dr. S. P. Mishra	Professor and Dean, CSMU	
5.	Dr. Yatindra Kumar	Professor and Dean, CSMU	
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12.	Dr. Soni Pathak	Associate Professor and HOD, CSMU	
13.	Dr. Aboo Bakar Khan	Assistant Professor and HOD, CSMU	
14.	Mr. Abhishek Jain	Member from the Management	
15.	Dr. Anirudha Sakhare	Dean Student Welfare	
16.	Dr. R. P. Sharma	Registrar, CSMU	
17.	Mr. Hariom Awasthi	Controller of Examination, CSMU	
18.	Dr. Deelip D. Mestri	Librarian, CSMU	
19.	Ms. Roshni Singh	Student, BCA Sem-IV	
20.	Mr. Paras Sharma	Alumnus, MBA, Passed out 2026	
21.	Ms. Shubhangi Bansal	Microsoft Technologies	
22.	Mr. Shiv Kumar	IBM Career Education, IBM India	
23.	Dr. Praveen Gupta	Professor of Computer Science, CSMU	

